

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Media Center
May 26, 2015
6:00 P.M.

AGENDA

1. **Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. **Pledge of Allegiance**

3. **Roll Call**

Martin Burns

Eugene Cattani

Kenneth Clayton

Linda DiPalma

Mark Furey (Belmar)

Erik Gardner (SLH)

Heather Garrett-Muly

Thomas Pellegrino

Colleen Smith

Alfred Sorino

Tedd Vitale (Brielle)

James Walsh

4. **Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

5. **Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Acceptance of Minutes

6. **Recommend** acceptance and approval of the minutes of the Committee of the Whole Meeting and Closed Executive Session of April 21, 2015 and the Regular Public Board of Education Meeting and Closed Executive Session of April 28, 2015. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

7. **Student Board Representative Report**

8. **Presentations**

High School Students of the Month for April – Jeffrey Hall, Senior – Sabrina Muscato, Junior – Christopher Driscoll, Sophomore – Sarah Brennan, Freshman

High School Teacher of the Month for April – Jason Bryant

Elementary Student of the Month for April – Riley Bresnahan

Grant Award Presentation – by the Manasquan Elementary School Education Foundation

9. **Superintendent’s Report & Information Items**

- Enrollment – **Document A**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **Document B**
- HIB Report – **Document C**

Recommend approval and acceptance of the Superintendent’s Reports.

10. **Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

MANASQUAN

General Items

11. **Recommend** approval to proceed with **Revised** Plan A as outlined in the presentation dated May 19, 2015 provided by Garrison Architects and Edwards Engineering. **Revised** Plan A is inclusive, but not limited to: horseshoe bus loop, the athletic complex, Elementary School renovations, and the science lab at the High School, and is in the amount of \$24,481,000, as per **Document D**.
12. **Recommend** approval of the resolution providing for the submission of school facilities project application for improvements to the Manasquan Elementary School and the Manasquan High School and selection of debt service aid in support of such projects, as per **Document E**.
13. **Recommend** approval to submit the 2014-2015 Application for Extraordinary Aid in the amount of \$221,358.
14. **Recommend** approval of the revision to the Manasquan Board of Education meeting schedule changing the date of Combined Committee of the Whole & Regular Public Meeting to Tuesday, June 16, 2015 at 6:00 p.m. (Original date of June 23rd conflicts with the High School Graduation)

15. **Recommend** approval of the 2015-2016 Manasquan School District Tax Levy Revenue Schedule, as per **Document F**.
16. **Recommend** approval and acceptance of six (6) grant awards from the Manasquan Elementary School Education Foundation, totaling \$9,745, as per **Document G**.
17. **Recommend** approval of the contract for the Provision for a Before and After School Child Care Program between the Manasquan Board of Education and Monmouth-Ocean Educational Services Commission (MOESC) for the 2015-2016 and 2016-2017 school years, as per **Document H**.
18. **Recommend** approval of the amendment to the 2014-2015 NCLB Grant up to \$20,391 from Professional and Technical Services to Other Purchased Services in Title II Part A.
19. **Recommend** approval of the Superintendent's Quantitative Merit Goal focused on STEM training.
20. **Recommend** approval of the Settlement Agreement (File #77849 ELH) which reimburses \$20,000.00 to parent in addition to a payment of \$30,000.00 by New Jersey School Insurance Group (NJSIG) for attorney fees (student # 2285) (Contract to be reviewed and approved by Board Solicitor).
21. **Recommend approval to appoint Penn Serv Plan Services, Inc. for the purpose of providing third party administrator services at no cost to the district.**
22. **Recommend approval to use the Inmate Labor Program offered by the Monmouth County Sheriff's Office for the week of August 3, 2015. Outside work to be performed includes painting parking lot curb/lines, and landscaping.**

Personnel

23. **Recommend** approval of the Elementary School personnel as per **Document I**.

Professional Days

24. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 19, 2015	Andrea Trischitta Lisa Kukoda	Hillsdale, NJ	1:1 Technology Site Visit	Yes, 2	Mileage - \$47.80 each
June 1, 2015- June 1, 2016	Stacey Ramirez	Wilson Academy	Certification – Wilson Reading Program	No	None (IDEA Grant funds)

Student Action

Field Trips

25. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
June 18, 2015	Laura Wahl	7/8	Manasquan Beach	Beach Clean up	Yes .1	None	None

Placement of Students on Home Instruction

26. **No recommendations at this time.**

Placement of Students Out of District

27. **Recommend** approval of the **Extended School Year 2015** out of district placement list, as recommended by the Child Study Team as per **Document J.**

Secretary's Report

28. Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense).**

The Business Administrator/Board Secretary certifies that as of **April 30, 2015** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, inclusive of debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,652,876.50** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **April 30, 2015** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **April 30, 2015** per **Document K.** (The Treasurer of School Moneys Report for the month of **April 2015** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **April 30, 2015** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **April and May** as recommended by the Superintendent of Schools, as per **Document K.**

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **April 30, 2015** as per **Document L.**

Purchase Orders for the month of **May 2015** be approved, as per **Document M.**

Recommend **acceptance** of the **Cafeteria Report** as per **Document N.**

Be It Resolved: that the **Bills (Current Expense)** in the amount of **\$1,188,700.65** for the month of **May 2015** be approved. Records of, checks (**#36261 - #36267**) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for **April 2015** at **\$2,106,415.00** and checks (**#36113 - #36260**).

MANASQUAN/SENDING DISTRICTS

General Items

- 29. **Recommend approval to utilize the Quiply App as a fundraiser tool at no cost to the district.**
- 30. **Recommend** approval to purchase Dell Venue 11 Tablets (420) from Dell Computer in the amount of \$249,198.60. NJ State Contract #70256 - WSCA/NASPO.
- 31. **Recommend** approval to acquire and to finance by means of a fair market value lease 305 Dell Venue 11 Tablets in an amount not to exceed \$180,965.65, through Dell Financial Services.
- 32. **Recommend** approval of the LTD Conversation Request for Participation and Joinder Agreement with Aetna that will provide continuous coverage of the participating employee upon conclusion of employment at the Manasquan School District. This is a voluntary employee paid plan.
- 33. **Recommend** approval of the acceptance of the New Jersey Schools Insurance MOCSSIF Sub Fund 2015 Safety Grant, in the total grant award of \$1,908. These funds will be used to purchase additional wireless radios for the administrative/athletic staff to improve the overall safety and security in both school buildings and athletic fields.
- 34. **Recommend approval of the following substitute(s) for the 2014-2015 SY:**
 - Megan Teufel - **Teacher**
 - Justin Morello - **Teacher (pending fingerprint archive)**
- 35. **Recommend** approval of the Manasquan High School Final Exam Schedule as per **Document 1**.
- 36. **Recommend** approval of the High School personnel as per **Document 2**.

Professional Days

- 37. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
May 12, 2015	Amy Edwards Erin O'Connor	MHS	Engineering Academy Planning Day	Yes	None
August 4, 2015	Lynn Coates	Mays Landing, NJ	School Safety and Cooperative Purchasing	No	Registration-\$228.00
June 12, 2015	Lynn Coates	Monroe Twnship	MOCSSIF Training	No	\$20.03 Mileage

June 22-26, 2015	Kevin Hyland	St. Louis	NATA Clinical Symposium	Yes	<u>REVISED from 4/28 approval</u> Mileage - \$50.91 Parking - \$44.00 Food - \$ 264.00
June 5, 2015	Leigh Busco	Wayne Hills High School	"Be Proud" program	No	\$22.23 Mileage
May 14, 2015	Paul Battaglia	Erie, PA	Authoring AP Calc Textbook	Yes	Publishing Company Paid
May 19, 2015	Carol Anderson Barbara Kerensky Jason Bryant Brett Lomas Jesse Place	Hillsdale, NJ	1:1 Technology Site Visit	Yes, 4	Mileage - \$47.80 each

Student Action

Field Trips

38. **Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Fund</u>
May 29, 2015	Jamie Onorato	11/12 Yearbook	Donovan Catholic	Yearbook Design	1	\$250 bus (1)	None
June 2, 2015	John Driscoll	Academy of Finance	Brookdale Community College	Victory Leadership Speakers	3	\$700 buses(2)	None
June 4, 2015	John Driscoll	Academy of Finance	Monroe, NJ	Make-A-Wish Foundation	3	\$300 bus	Academy of Finance Account
June 8, 2015	Jill Santucci	Peer Leaders	Shark River Park	Integration-group environment	2	\$700 buses(2)	None
June 12, 2015	John Driscoll	Academy of Finance	Monmouth Mall	Mall Operations	3	\$600 buses(2)	Academy of Finance Account
June 11, 2015	Lisa Crowning	AP –Biology	Mutter Museum- PA	Medical information and career	2	\$350 bus	Student funds
June 12, 2015	Maria Eldridge	Senior Trip	Frogbridge	Senior Class Trip	7	\$ 525(3 buses)	Student funds
June 10-16, 2015	Kris Buss	Surf Team	California	National Surfing Competition	1	Chaperone - personnel compensation	Club Funds

Placement of Students on Home Instruction

39. **Recommend** that the following student(s) be placed on home instruction, as recommended by the Child Study Team:

#172449	Grade 10	April 29, 2015 - TBD (Hospitalization)
#082231	Grade 9	May 18, 2015 – June 23, 2015 (Medical)
#182406	Grade 9	May 14, 2015 – June 23, 2015 (Hospitalization)

Financials

40. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **April 30, 2015** as per **Document 3**.

41. **Old Business/New Business**

42. **Public Forum**

43. **Executive Sessions**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client Privilege
- ___ 8. Personnel Matters
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

44. **Adjournment**
Motion to Adjourn